

P.O. Box E  
24 Bay View St

# P.G. Willey & Company

Heating Oils – Propane – Burner Service – Installation

Tel: 207-236-3256

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John T. Wight

President

Find us online at <http://www.pgwilley.com>

Camden, Maine 04843

*A family business featuring quality service since 1899*

Howard G. Holmes

Executive Vice  
President

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## APPLICATION FOR EMPLOYMENT

Position Applied for: \_\_\_\_\_

Name: \_\_\_\_\_ Social Security No. \_\_\_\_\_

Are you authorized to work in the United States? YES // NO

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

List Addresses of residency for the past three years:

Current Address: \_\_\_\_\_

State: \_\_\_\_\_ Phone: \_\_\_\_\_ How Long?: \_\_\_\_\_

Previous Address: \_\_\_\_\_

State: \_\_\_\_\_ Phone: \_\_\_\_\_ How Long?: \_\_\_\_\_

Previous Address: \_\_\_\_\_

State: \_\_\_\_\_ Phone: \_\_\_\_\_ How Long?: \_\_\_\_\_

Are you employed now? : YES // NO If no, how long since leaving last employment? \_\_\_\_\_

Who referred you? : \_\_\_\_\_

Have you ever been convicted of a felony? : YES // NO

If yes, please explain in full:

\_\_\_\_\_  
\_\_\_\_\_

*Conviction of a crime does not dismiss candidate from employment pool, all circumstances will be considered*

P.G. Willey & Company – Employment Application

Is there any reason you may be unable to perform the functions of the position(s) that you have applied for ?

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Are you currently on “lay-off” status? YES // NO

Are you willing to work overtime? YES // NO

Are you willing to work weekends/evenings? YES // NO

Are you willing to submit to a federally mandated drug test? YES // NO



**EMPLOYMENT HISTORY**

#1	<b>EMPLOYER:</b>			Date From/To:
Name:		(     /     ) – (     /     )		
Address:		Position:		
City:		State:	Wage:	
Manager:	Phone:		Hours/week:	
Responsibilities:				
Reason for leaving:				

#2	<b>EMPLOYER:</b>			Date From/To:
Name:		(     /     ) – (     /     )		
Address:		Position:		
City:		State:	Wage:	
Manager:	Phone:		Hours/week:	
Responsibilities:				
Reason for leaving:				

#3	<b>EMPLOYER:</b>	Date From/To:	
Name:		(    /    ) – (    /    )	
Address:		Position:	
City:	State:	Wage:	
Manager:	Phone:	Hours/week:	
Responsibilities:			
Reason for leaving:			

**PERSONAL REFERENCES**

No. 1	No.2	No3.
Name: _____	Name: _____	Name: _____
Address: _____	Address: _____	Address: _____
Telephone: _____	Telephone: _____	Telephone: _____
Relationship: _____	Relationship: _____	Relationship: _____

**EXPERIENCE AND QUALIFICATIONS**

**Drivers License:** State/#: \_\_\_\_\_ Class: \_\_\_\_\_ Endorsements: \_\_\_\_\_  
 Years Held: \_\_\_\_\_ **Heating Oils:** Yes // No **Propane:** Yes // No

**Oil Burner Tech:** License#: \_\_\_\_\_ Level: \_\_\_\_\_ Expires: \_\_\_\_\_

**LP Tech:** License#: \_\_\_\_\_ Level: \_\_\_\_\_ Expires: \_\_\_\_\_

*If you do not hold a specific license, leave space blank*

**EDUCATION**

Circle highest grade completed: 1 2 3 4 5 6 7 8      High School: 1 2 3 4      College: 1 2 3 4

Last school attended (Name/City/State): \_\_\_\_\_



**OTHER WORK RELATED EXPERIENCES**

Please list any other experiences that you believe would help you gain employment at P.G. Willey:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List courses and training other than already shown:

\_\_\_\_\_  
\_\_\_\_\_

List special equipment or technical materials you have experience with (other than already shown):

\_\_\_\_\_  
\_\_\_\_\_

**TO BE READ AND SIGNED BY APPLICANT**

This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_